



ACC IAG WORKFLOW

ACC FE IAG WORKFLOW

Information, Advice & Guidance (IAG) Overview

ACC IAG WORKFLOW



ACC IAG STEPS

INFORMATION is considered to be any fact, set of facts or knowledge. Information is communicated by or obtained by personal study or investigation, but without exploring the relative merits of different options. Information is factual and not based on opinion or one person's point of view.

ADVICE is a recommendation and is normally given if a person provides more information about their situation. Advice is based on the person's experience and knowledge and requires more in-depth interaction, including the explanation of information and how to access and use the information.

GUIDANCE is commonly known as the act of guiding, leading or providing direction. Guidance is often carried out over a longer period of time. It is normally given by an experienced and appropriately qualified person, such as a careers advisor or counsellor.

ACC IAG FLOW CHART ELEMENTS

1. Pre Course
2. On Course
3. Post Course



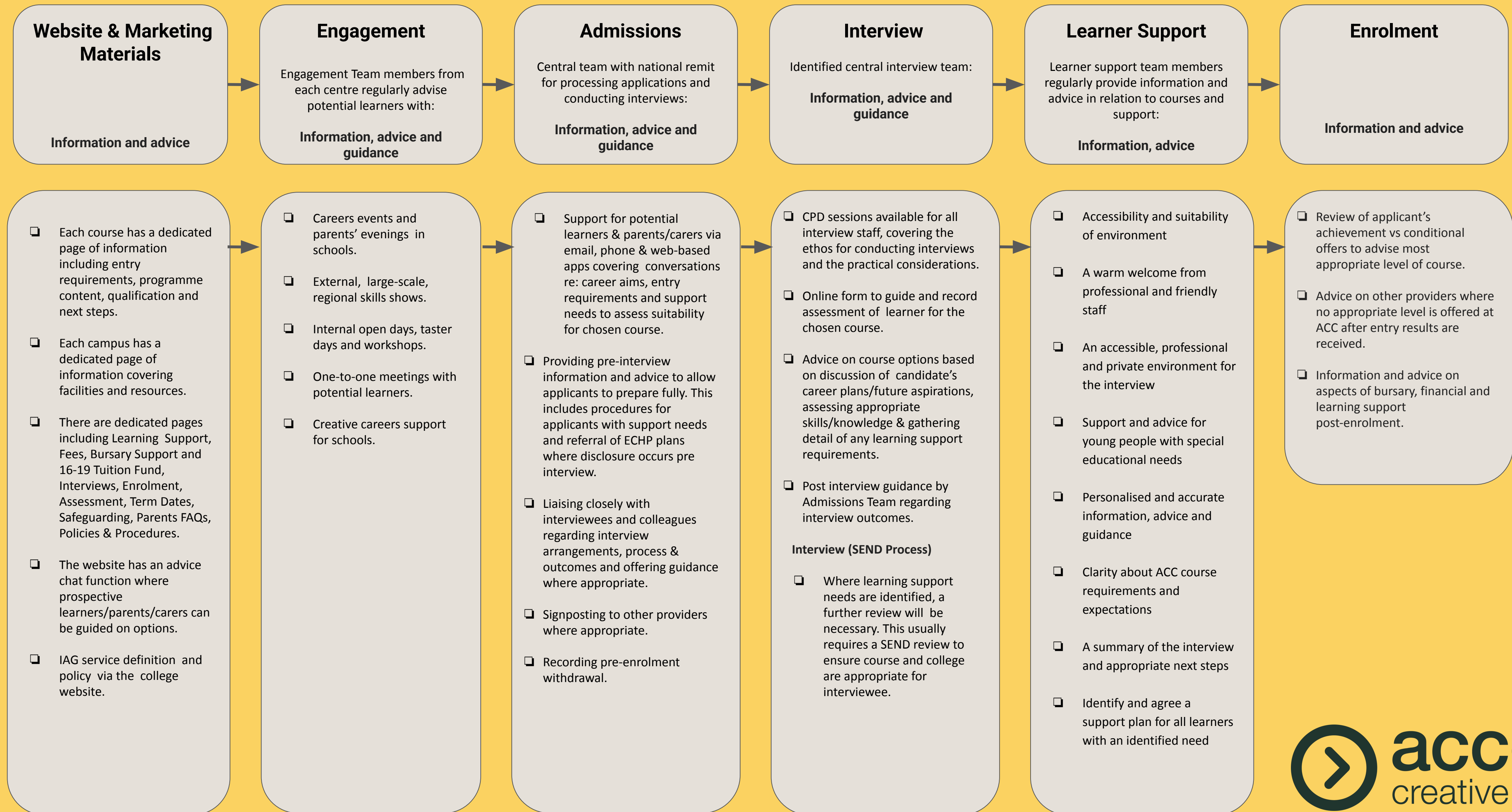
ACC IAG SERVICE

ACC provides IAG services which are provided face-to-face, by internet, by telephone or via an email enquiry. This service is based around three main phases of Pre-Course, On-Course and Post-Course and is covered through the following service definitions:

- a. ACC Professional & Personal Development service definition outlining learning and next steps support into further training and work opportunities, supporting learners through a comprehensive tutorial and one to one review process.
- b. ACC Learning Support service definition assisting learners with additional learning support, pastoral and wellbeing support.

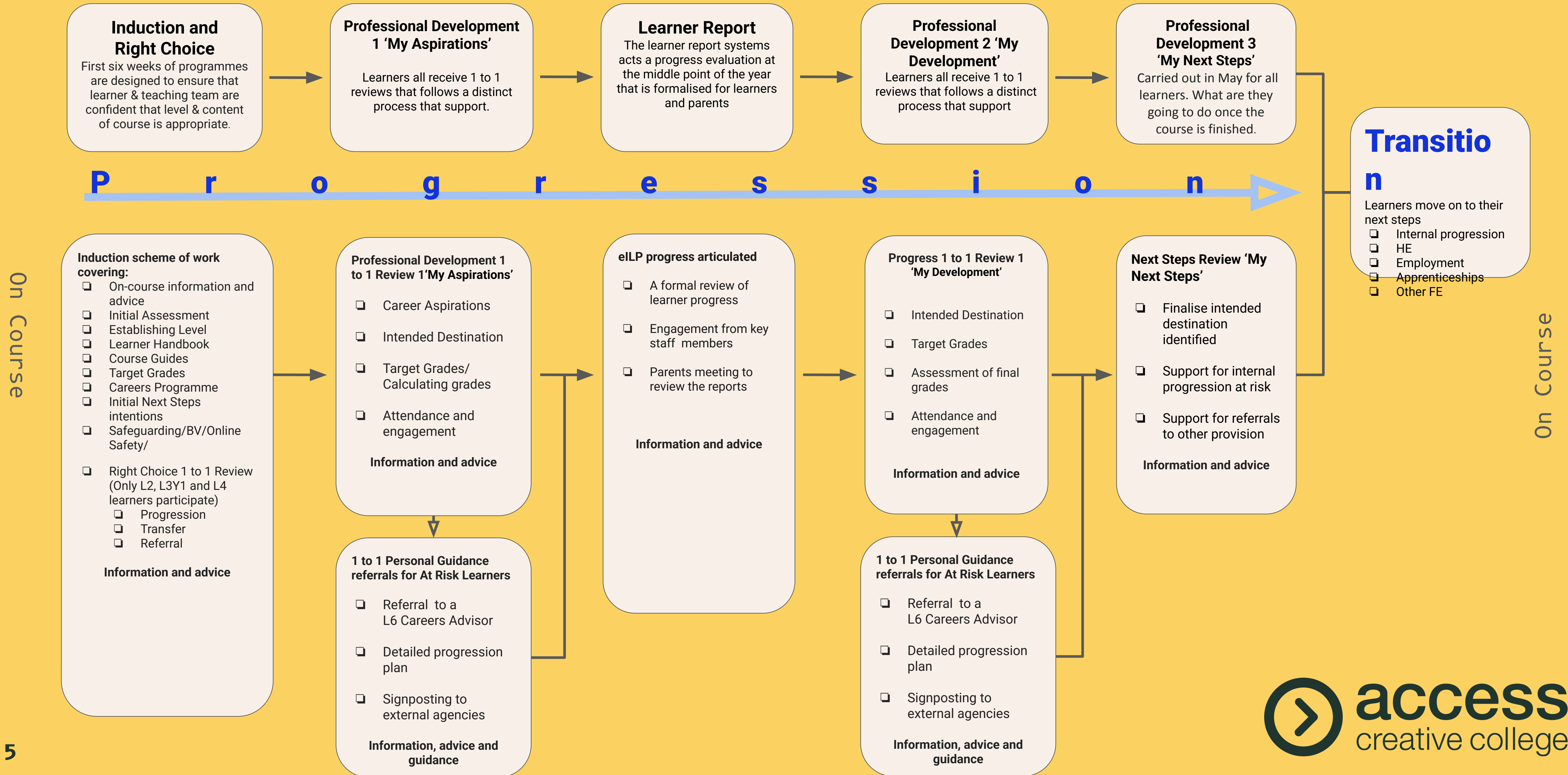
➤ 1. Pre Course: Information, Advice and Guidance

Pre-Course



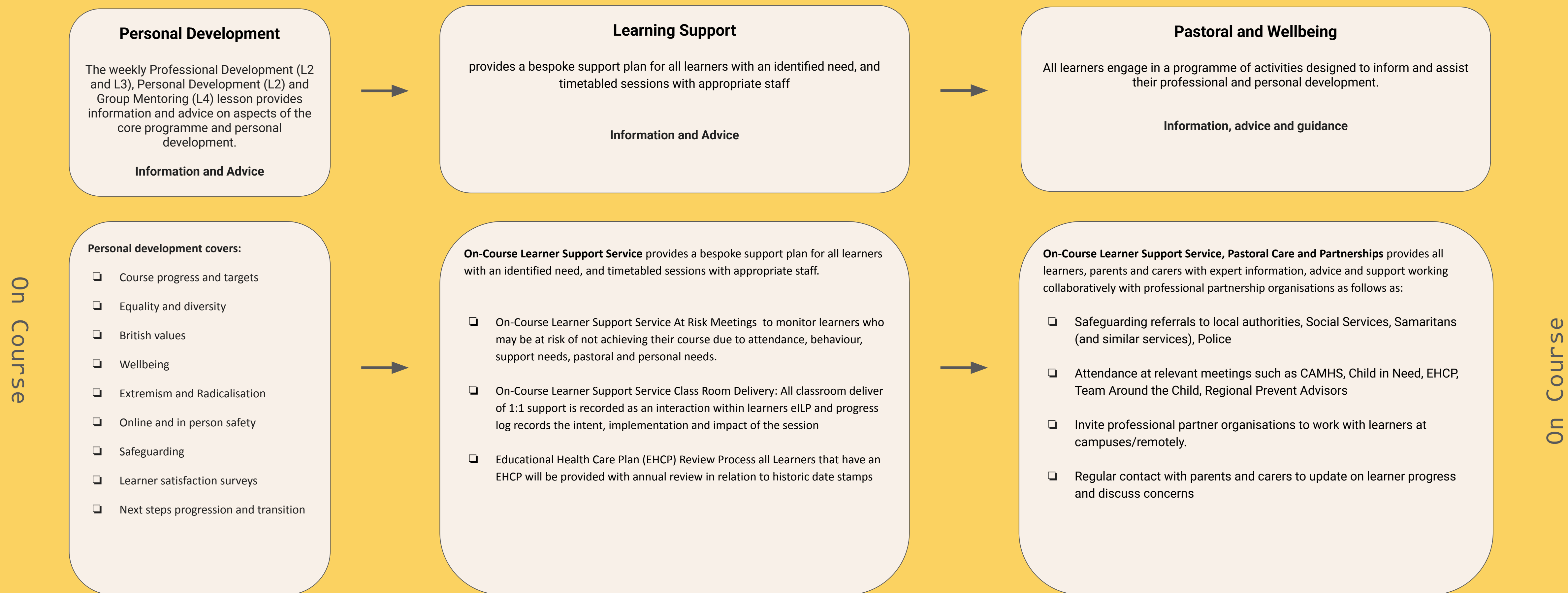
Pre-Course

➤ 2a. On Course: Personal Development





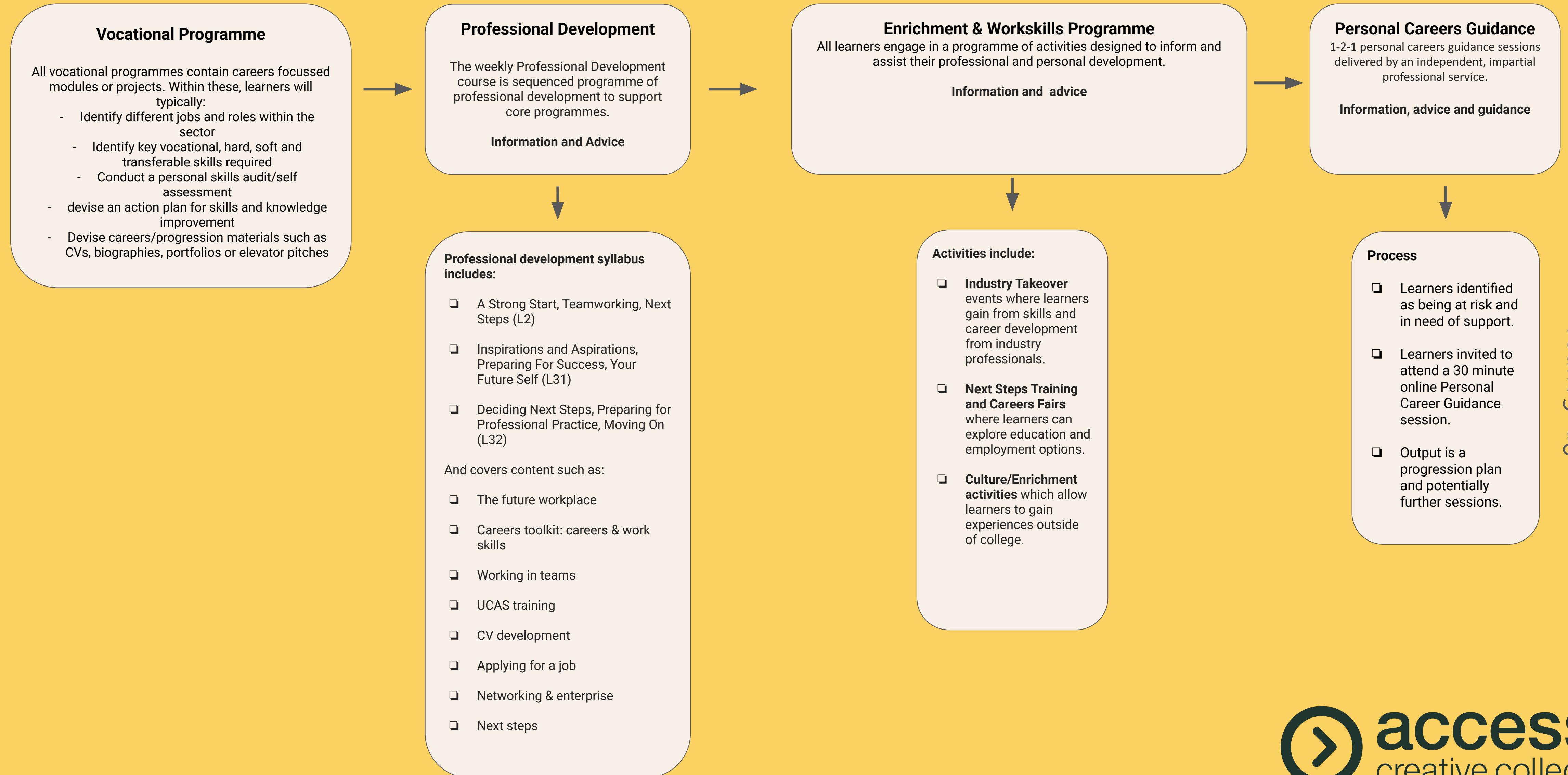
2b. On Course: Personal Development, Learning Support, Pastoral Support and Wellbeing





2c. On Course: Professional Development, Enrichment & Workskills and Careers

On Course



On Course

> 3. Post Course (Transition)

Post Course

Post Course Support

Information and advice

- ❑ Learners receive certification, records of achievement and awards
- ❑ References supplied for further training and employment on request
- ❑ ACC employment and freelance opportunities that include:
 - ❑ Teaching, learning support, administrative and technical roles
 - ❑ Visiting speaker input
 - ❑ Creative practice development and support
 - ❑ Professional networking



Destination Survey

Working with Purlos to ascertain learner transition destination types

Information and advice

- ❑ Transition support for EHCP learners to study with an FE or HE provider
- ❑ Further study with ACC
- ❑ Transition to Higher Education destinations
- ❑ Transition to Apprenticeship/work based learning destinations
- ❑ Transition to sector specific employment destinations
- ❑ Transition to sector specific freelance/portfolio and enterprise destinations



Post Course